



## Policy on the use and care of WCMHA equipment

### Section 1 - Official use of WCMHA equipment

- a) Official game jerseys are only approved for use during league games and approved sanctioned tournaments and events.
- b) Official games jerseys are not to be worn during practices or outside of official WCMHA sanctioned events and activities.
- c) Warriors sort-out jerseys are to be returned after each completed session.
- d) Crusader tryout jerseys are not required to be returned unless they are no longer needed. e) All other WCMHA equipment that is provided may be used for practices and other non-sanctioned events but best practices regarding care and maintenance must still be followed.
- f) The WCMHA does not permit the purchase of official game jerseys or any other WCMHA equipment.
- g) Damaged jerseys must be returned to the WCMHA equipment manager.
- h) Jerseys which have been identified as lost or stolen which are discovered in the possession of WCMHA membership must be immediately returned to the WCMHA equipment manager or collected by an WCMHA board member.

### Section 2 - Equipment responsibility and care

- a) Each coach and manager for their respective teams assumes the responsibility for the season to ensure that the jerseys and other items provided by the WCMHA are distributed to their teams and collected when their respective team's season has been completed.
- b) Coaches and or managers are responsible for documenting the condition of their WCMHA equipment prior to distribution which is to be provided to the WCMHA Equipment Manager within fifteen days of the start of their respective teams first regular season game.
- c) The care and maintenance of the WCMHA is the responsibility of the player and guardians throughout the season. At the conclusion of the season, if the WCMHA Equipment Manager determines that damage has occurred to the WCMHA equipment that cannot be suitably repaired or is beyond normal wear and tear, fees will be applied to the responsible party for the repair or replacement of the WCMHA equipment.

### Section 3 - Equipment distribution and collection

- a) Jerseys are distributed to the coaches or managers at the beginning of each season.
- b) Jersey substitution for number preference is not approved.
- c) A deadline will be communicated by the WCMHA equipment manager for the return of the WCMHA equipment before the end of each season. Exceptions are approved by the WCMHA equipment manager. d) Jerseys are required to be returned washed and dried and should be in the same condition as they were provided.
- e) All additional modifications are to be properly removed, e.g., Name bars, sponsor bars, captain, and assistant letters.
- f) The collection of the WCMHA equipment remains the responsibility of the coaches and managers until all the WCMHA equipment for their respective teams has been returned. The WCMHA Equipment Manager may only intervene if all options have been exhausted and penalties or fees must be administered.

- g) In the event the WCMHA Equipment Manager determines that damage has occurred to the WCMHA equipment that cannot be suitably repaired or is above and beyond normal wear and tear, fees will be applied to the responsible party for the repair or replacement of the WCMHA equipment.

## Section 4 - Fees

- a) One hundred and twenty-five dollars (\$125) per jersey for the replacement of any WCMHA jersey that has been damaged which includes but not limited to; stains, mold, cuts, tears, sewing or any other damage which differentiates from the condition the jersey was received.
- b) Lost or stolen jerseys must be reported to the WCMHA equipment manager and a rate of one hundred and twenty-five dollars (\$125) per jersey must be paid in full to the WCMHA.
- c) A cleaning fee of one hundred dollars (\$125) will be applied to any team when jersey's sets that are returned not washed and dried.
- d) Lost or stolen WCMHA equipment must be reported to the WCMHA equipment manager, and a suitable replacement must be purchased by the responsible party.
- e) If fees are not paid in full, members will be considered not in good standing with the WCMHA, and their registration will be suspended until full payment is received.

## Appendix A - Definitions

*Equipment is defined but not limited to be:*

- All Crusaders and Warriors game, tryout, and sort-out jersey's
- All goalie equipment which includes but not limited to; trapper, blocker, chest protector, neck guard, stick, equipment bag, helmet, leg pads and other miscellaneous goalie items which can be provided from the WCMHA. - Other items include but are not limited to; pucks, jersey bins, garment bags, hangers, cones, training aids and other items which can be provided by the WCMHA.
- Any items the WCMHA provides to its membership on a temporary basis.

*Damage is defined as but not limited to:*

- Sewing damage to the materiel
- Cuts and tears greater than 1cm
- Stains, except for puck marks
- Mold
- High heat source damage (irons, hot water)
- Improper maintenance (washing and drying)
- Application of modifications using glues or adhesives which cannot be removed.